Appendix 1

Local Development Scheme

Leeds Local Plan

May 2017

1 Introduction

1.1 The Planning and Compulsory Purchase Act (2004) and national planning policy place Local Plans at the heart of the planning system. Local Plans set out a vision and a framework for the future development of an area, addressing needs and opportunities in relation to housing, the economy, community facilities and infrastructure – as well as safeguarding the environment, mining activities, dealing with waste, adapting to climate change and securing good design. They also help guide decisions about individual development proposals, as Local Plans (together with any neighbourhood plans that have been made) form statutory Development Plan for Leeds and are the starting-point for considering whether applications can be approved.

1.2 National planning policy sets clear expectations as to how a Local Plan must be developed in order to be justified, effective, consistent with national policy and positively prepared to deliver sustainable development that meets local needs and national priorities. It is also essential that they are based on up to date and proportionate evidence and are kept up to date to respond to changing circumstances.

1.3 A Local Development Scheme is required under section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011). This must specify (among other matters) the documents which, when prepared, will comprise the Local Plan for the area.

1.4 The first Local Development Scheme (LDS) for Leeds came into effect in 2005 and this is the eighth revision to that document. This LDS is the first point of contact for anyone wishing to find out about which planning policy documents apply to Leeds, and their status. The plan making process is complicated and can be forbidding to non-planners. To that end, this LDS clearly sets out progress on the Local Plan alongside details of a wider set of documents and evidence base documents so that local communities and interested parties can keep track of progress and wider plan making context. A glossary of terms is also provided at **Appendix 1**.

1.5 The LDS also sets out a three-year rolling programme on the timetable for preparing and reviewing these documents alongside other non-statutory documents. If monitoring of the Local Plan indicates the need to further adjust the LDS timetable or if there is a need to revise and/or prepare new planning documents in response to national planning policy or local circumstances, this will be announced on the council's web site and the LDS will be adjusted accordingly.

1.6 The Planning and Compulsory Purchase Act (2004) requires that local authorities establish policies relating to the development and use of land in their area in Local Development Documents. Local Development Documents (LDD) include Development Plan Documents (which form part of the statutory development plan) and Supplementary Planning Documents (which do not form part of the statutory development plan). LDDs collectively deliver the spatial planning strategy for the local planning authority's area.

1.7 Development Plan Documents (DPDs) are prepared by local planning authorities and outline the key development goals of the Local Plan. All DPDs are subject to rigorous procedures of community involvement, consultation and independent examination, and adopted after

receipt of an inspector's binding report. Once adopted, development management decisions must be made in accordance with them (and any other policies forming part of the development plan) unless material considerations indicate otherwise.

2 Local Development Documents

2.1 Local Development Documents produced by the LPA collectively deliver the spatial planning strategy of the area and include the following documents:

Development Plan Documents

2.2 The Local Plan in Leeds is not a single 'plan' but the name given to a portfolio of documents (including Development Plan Documents (DPDs)). This approach allows greater flexibility for local planning authorities to respond to changing circumstances, address local issues, strengthen community and stakeholder involvement in the planning process and achieve economic, environmental and social objectives, through the use of Sustainability Appraisals. A DPD forms part of the statutory development plan for Leeds.

Supplementary Planning Documents

2.3 Supplementary Planning Documents (SPDs) are also Local Development Documents but do not form part of the statutory development plan, but they do provide supplementary advice and guidance, which are material considerations in the determination of a planning application. SPDs are not subject to independent testing; however they are subject to community involvement procedures.

Statement of Community Involvement

2.4 A Statement of Community Involvement (SCI) was adopted by the City Council in February 2007. This in turn sets out the processes by which the community will be engaged in consultation on each type of document and at every stage of its preparation. The SCI also sets out how the community will engage in the consideration of major development management decisions. The SCI will be reviewed during the Summer of 2017 to reflect updated regulations and guidance (including around the accessibility of documents and electronic means of communication).

3 Other parts of the statutory Development Plan

Neighbourhood Plans

3.1 These offer local communities (via a Neighbourhood Forum or Parish Council) the opportunity to prepare locally specific policies in conformity with the Local Plan. A neighbourhood plan attains the same legal status as the Local Plan once it has been agreed at a referendum and is 'made' by the local planning authority (i.e. brought into legal force following an independent Examination).

4 Headline Programme of Local Development Documents 2017 - 2020

Adopted Plans (part of the statutory development plan)

- the **Unitary Development Plan** was Adopted in 2001 and the UDP Review in July 2006
- the **Core Strategy** was Adopted in November 2014 and sets out the vision, spatial strategy and core policies for the spatial development of the local planning authority area. It also lists Unitary Development Plan policies to be saved.
- the **Natural Resources and Waste Local Plan** was Adopted in January 2013 (two remitted policies were subject to re-examination and Adopted in September 2015)
- **Clifford Neighbourhood Plan** was made in March 2017
- a **Policies Map** 2016 (showing extant UDP Policies, Core Strategy and Natural Resources and Waste Plan policies)

Plans in Production

- **Local Plan - Aire Valley Leeds Area Action Plan** identifies specific allocations of land for retail, housing, employment and green space for a specific regeneration area of the City
- **Local Plan - Site Allocations Plan** identifies specific allocations of land for housing and employment and designations of retail centres and green space
- **Local Plan - Selective Review of the Core Strategy** incorporating a revised objectively assessed need for housing, consequential amends to policies for affordable housing, local policies for Housing Standards and amendments to greenspace policy
- **Neighbourhood Plans**
- updates to the **Policies Map** taking account of the above

5 Conformity and integration with other plans and strategies

5.1 The Government sets out national planning policy in the National Planning Policy Framework (NPPF). The Local Plan must have regard to the policies within the NPPF and guidance within the National Planning Practice Guidance (NPPG). The Housing White Paper (February 2017) has signalled a review of the NPPF.

5.2 Leeds is the regional capital of Yorkshire and the Humber and the Leeds City Region. The Metropolitan District has a unique character which features a distinctive settlement hierarchy, as well as significant areas of countryside. This comprises of the Main Urban Area (including the City Centre), free standing major settlements, together with a series of smaller settlements and villages. It has a diverse and growing population, with around 20% of the overall population from minority ethnic groups increasing to 50% in some communities.

5.3 Within the Yorkshire and Humber region as a whole, notwithstanding the economic downturn (2008-2011) Leeds' economic performance stands out with high economic growth and low unemployment. Over the last twenty years, Leeds has created more jobs than any other major city outside London. A key to the success of Leeds has been the strength and diversity of the local economy. However, in supporting the District's longer term prosperity and sustainability, there is no room for complacency and the Indices of Multiple Deprivation point to increasing gaps in opportunities and 105 neighbourhoods are in the most deprived 10% nationally. Consequently, Leeds is an ambitious City, with programmes, plans and strategies for major regeneration and infrastructure investment, economic development and growth, environmental enhancement and improvements to public health and social inclusion. Through the Community Strategy (Vision for Leeds) and the City Council's Best Council Plan, the focus of the City is to ensure that these priorities are delivered and make a lasting

difference to communities now and in the future.

5.4 Leeds is a major UK City and commercial centre which sits at the heart of a wider City Region economy and integral to the aspiration to establish the 'Northern Powerhouse'. The Leeds City Region contains 3 million people, a resident workforce of 1.5 million, 106,000 businesses and an economy worth £53bn per year. The Leeds City Region Partnership brings together eleven local authorities (see below) to ensure the city region economy continues to grow. In order to effectively achieve this goal the Leeds City Region has a business-led board (LEP Board), to work alongside the Local Authority Leaders Board, in order to effectively address the city region's economic challenges. The Local Development Documents of the City Council have regard to the plans and community strategies of its neighbouring authorities and those within the City Region as follows:

- Barnsley
- Bradford
- Calderdale
- City of York
- Craven
- Harrogate
- Kirklees
- Selby
- North Yorkshire County Council
- Wakefield

5.5 A West Yorkshire Combined Authority (WYCA), was formally established in April 2014 and a Strategic Economic Plan (SEP) agreed in July 2014. Within this strategic context also new arrangements have been established, as a basis to meet the requirements of the 'Duty to Cooperate', set out in the Localism Act (2011). This is especially important in the preparation of Development Plan Documents to ensure that both legal requirements and soundness tests are met. A failure to meet these requirements will result in the significant delay (or even withdrawal) in the production of Development Plan Documents. The most relevant programmes and policies of the City Region are as follows:

- Leeds City Region Interim Strategy Statement (2011) which establishes that the individual local authority members of the LCR support the broad policy thrust of the former regional plan, including the principles of urban transformation
- Strategic Economic Plan (2016) the Combined Authorities plan to transform the economy and create thousands of extra jobs over the next 20 years
- West Yorkshire Transport Plan (2011) the 20 year vision for development and the transport infrastructure needed to support it in West Yorkshire
- Draft LCR Infrastructure Investment Framework (2017) provides the strategic context that will inform the commissioning of a future infrastructure pipeline

5.6 Local policy documents are also relevant to setting the context for the LDS and its Local Development Documents. These include:

- Vision for Leeds (Community Strategy) (2011-2030) aims to address current challenges and future opportunities with a vision to be the best city in the UK by 2030

- Best Council Plan (2017-2020) sets out the priorities for service delivery. The preparation of the Local Plan is identified as being integral to these priorities, including delivering sustainable and inclusive economic growth
- Joint Strategic Needs Assessment (2015) which is key to understanding health and wellbeing needs and inequalities across and within Leeds and is based on a partnership jointly led by the three Clinical Commissioning Groups and the City Council

6 Planning context

6.1 National guidance sets out that the Local Plan should make clear what is intended to happen in the area over the life of the plan, where and when this will occur and how it will be delivered. Local Plans should be tailored to the needs of each area in terms of their strategy and the policies required. The preparation of Local Plans is a continuous and iterative process, which legislation and statutory national guidance require includes:

- An up to date evidence base - a number of surveys, technical studies and monitoring activities have previously been completed and are kept under review about the economic, social and environmental characteristics and prospects of the City.
- Monitoring and review - an Authority Monitoring Report (AMR) reports on a number of areas, including: information on progress against a series of indicators, which aim to monitor the extent to which Development Plan policies are being achieved, and a commentary and progress update on how the City Council is performing against timescales and milestones set out in the Local Development Scheme.
- Community Infrastructure Levy (CIL) Charging Schedule. This was adopted by the Council on 12th November 2014 and operational from 9th April 2015. It will be kept up to date and reflect outcomes of the Government proposals for CIL, set out in the Housing White Paper (2017)
- Strategic Environmental Assessment/Sustainability Appraisal, in accordance with the Local Plan regulations and the European Directive 2001/42/EC. These are tools to ensure that LDDs take into account environmental, economic and social issues as part of an integrated approach. For greater efficiency and effectiveness, the City Council intends to combine assessment and appraisal as part of one approach

7 Project management and resources

7.1 In reflecting the strategic aims of the Community Strategy (Vision for Leeds) and City Council corporate priorities identified in the Best Council Plan, resources will be drawn from across the City Council to prepare and implement the Local Plan. Close working with a range of stakeholders and partners will also be an important feature of the preparation of the Local Plan. This includes: Duty to Cooperate and Heads of Planning City Region groups, a developer forum, community committees, and neighbourhood planning support. Subject to the availability of resources, the nature of technical work to be undertaken and the requirements of specific timetables, external consultancy support is also and will continue to be used to deliver key tasks and projects.

7.2 The preparation of the Local Plan will be led by the City Council's City Development Directorate, primarily through the Planning & Sustainable Development service. Drawn from this service, a number of teams (comprising officers ranging from the Head of Service, a

Group Leader, Team Leaders, Senior Planners, Planners and Administrative support staff) have responsibilities for the Local Plan.

7.3 Given the scope and breadth of the Local Plan in Leeds (and in recognition of its corporate importance), Planning & Sustainable Development will be supported by resources from across City Development including: highways, regeneration and economic services as well as on going and close working with a range of City Council Directorates (Resources and Housing, Children & Families and Adults & Health) to reflect the scope of the Local Plan documents under production. A feature of the Best Council Plan priority to deliver quality housing growth is the operation of a cross-service Housing Growth Team which supports the implementation and evidence base of the Local Plan in this specific area.

7.4 A key focus for the preparation of the Local Plan is the Council Members Development Plan Panel, with responsibilities for making recommendations to the City Council's Executive Board and Full Council (consistent with delegation arrangements and 'Executive' and 'Council' functions).

8 Risk Assessment

8.1 The preparation of the Local Plan allows for a flexible approach to the preparation of a range of planning documents. The Schedule of Local Development Documents identified in this Local Development Scheme, covers a range of work, which in part reflects the complex spatial planning issues in Leeds. In managing this programme of work, an analysis of risks has been undertaken, together with the measures to manage them. This is set out in **Appendix 2**.

8.2 Priorities for the Government are to reduce red tape and save money, whilst promoting an effective and efficient planning system that stimulates investment, enterprise and community engagement. In seeking to meet these objectives and the challenges and opportunities arising from Neighbourhood Planning, the City Council is keeping resource availability and management under review. However, meeting demanding and on going budget reduction targets, remains an overall challenging for the City Council as a whole, in the delivery of strategic objectives and priorities, including the preparation of the Local Plan.

8.3 Within this overall context, a number of changes to planning practice and delivery are likely to arise as a consequence of on going reforms to the planning system. These include the Housing and Planning Act, Neighbourhood Planning Bill and Housing White Paper and technical changes to the implementation of planning (identified via the Technical Consultation on implementation of planning

9 Neighbourhood Plans

9.1 Neighbourhood planning is still a relatively new right for communities and gives them direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. Following the introduction of the Localism Act (2011) there has been a high level of interest in neighbourhood planning activities in Leeds.

9.2 As at May 2017 the following Neighbourhood Areas have been designated. It is difficult to ascertain the speed at which individual Neighbourhood Plans (NPs) will progress. Where

progress has moved beyond designation to the next regulatory stages this is noted below.

Housing Market Characteristic Area	Neighbourhood Area PC = Parish/Town Council F = Forum	Progress (April 2017)
Aireborough	Aireborough (F)	Early engagement, policy options being prepared
	Rawdon (PC)	'Policy Intentions' prepared
Inner	Beeston (F)	Early engagement undertaken
	Headingley (F)	'Policy intentions' prepared
	Holbeck (F)	Publication of Plan proposal by LPA May/June 2017
	Hyde Park (F)	'Policy Intentions' prepared
	Kirkstall (F)	Early engagement summer 2017
	Little Woodhouse (F)	Early engagement undertaken
	Seacroft (F)	Designation
North	Adel (F)	'Policy Intentions' prepared
	Alwoodley (PC)	Publication of Plan proposal by LPA Summer 2017
	Harewood (PC)	Publication of Plan proposal by LPA Summer 2017
	Headingley (F)	Publication of Plan proposal by LPA Summer 2017
	Horsforth (PC)	Draft Pre-Submission Plan prepared
	Kirkstall (F) (Small part of NA)	Publication of Plan proposal by LPA 6 Submission Summer 2017
Outer North East	Aberford & District (PC)	Pre-Submission consultation expected summer/autumn 2017
	Bardsey-cum-Rigton (PC)	Examination completed April 2017
	Barwick in Elmet and Scholes (PC)	Examination commenced April 2017
	Boston Spa (PC)	Publication of Plan proposal by LPA April/May 2017
	Bramham-cum-Oglethorpe (PC)	Draft Pre-Submission prepared
	Clifford (PC)	Plan 'made' March 2017
	Collingham (PC)	Referendum Late April 2017
	East Keswick (PC)	Submission summer 2017
	Harewood (PC)	Designation
	Linton (PC)	Subject to judicial review
	Scarcroft (PC)	Draft Pre-Submission
	Shadwell (PC)	Engagement undertaken
	Thorner (PC)	Draft Pre-Submission
	Thorp Arch (PC)	Publication of Plan proposal by LPA April/May 2017
	Walton (PC)	Preparing Pre-Submission Draft
	Wetherby (PC)	Pre-Submission Consultation March/April 2017
Outer North West	Adel (F)	Publication of Plan proposal by LPA Summer 2017
	Otley (PC)	Pre-Submission consultation expected summer/autumn 2017
	Pool-in-Wharfedale (PC)	Early engagement undertaken
Outer South East	Aberford & District (PC)	Pre-Submission Consultation March/April 2017
	Garforth (F)	'Policy Intentions' prepared
	Kippax (PC)	Publication of Plan proposal by LPA

		Summer 2017
Outer West	Kirkstall (F)	'Policy Intentions' prepared
Outer South West	Beeston	'Policy Intentions' prepared
Outer South	Carlton (F)	Early engagement undertaken

9.3 As at May 2017 the following plans have been made and form part of the Adopted Local Plan for Leeds:

- Clifford (Mar 2017)

10 Supplementary Planning Documents

10.1 Supplementary Planning Documents (SPD's) are part of the Local Plan and carry weight when the Council makes decisions on planning applications. SPDs build and expand on existing policies in DPDs. A list of adopted SPDs can be found on the Council's web-site.

10.2 The following SPDs are in preparation:

- Hot Food Takeaways (due for public consultation Spring 2017)
  - sets out exclusion zone around secondary schools for Hot Food Takeaways
- East Leeds Extension (due for public consultation Spring 2017)
  - guides development of over 5,000 new homes in three quadrants
- South Bank Regeneration Framework (due for public consultation Spring 2017)
  - guides development of specific City Centre southern gateway which includes the location of the High Speed 2 station
- Leeds Bradford International Airport (due for drafting during Summer 2017)
  - guides implementation of the employment hub and other uses at the airport
- As appropriate, a programme of Development Planning Briefs for large scale site releases that require approval as SPD

10.3 The following SPDs are at an early scoping stage and may progress during the three year period of this LDS:

- Highways SPD (including a wider review of Section 106 contributions to highway schemes)
- Affordable Housing (dependant on Selective Review of the Core Strategy)

11 Evidence Base Documents

11.1 The Development Plan and other documents will be supported by an evidence base consisting of research reports, technical papers and on-going studies. In part, these will be prepared or commissioned by the council. There will also be relevant research from other organisations, particularly the West Yorkshire Combined Authority, Statutory Bodies such as the Environment agency and Highways England.

11.2 The research base will include, but is not limited to:

Evidence Base	Next Review
Strategic Housing Land Availability Assessment (SHLAA)	Ongoing 'call for sites' and updates to take account of larger windfall. Update Summer 2017.
Strategic Housing Market Assessment (SHMA)	In the process of being reviewed to take account of the latest 2014-based sub-national household projections and the outcomes of a household survey. This will underpin the Selective Review of the Core Strategy.
Employment Land Assessment	Rolling update. Next Update 2018.
Employment Land Review	Potential for review in 2017/18 to take account of Growth Strategy
Retail and Centres Assessment	Potential for review following completion of key city centre retail schemes at Trinity and Victoria Gate
Strategic Flood Risk Assessment	Due to be reviewed once the Flood Alleviation Scheme has completed (est. 2018)
Leeds Open Space, Sport and Recreation Assessment	Selective review to take account of Playing Pitch Strategy (est. 2018)
Infrastructure Delivery Plan	Live document periodically reviewed.
Authority Monitoring Report	Next AMR Summer 2018 (to cover 2016/17 monitoring period)
Indices of Multiple Deprivation	Government data
Sub-National Population and Household Projections	2016-based projections due in 2018

12 Local Development Document Profiles

12.1 The following profiles update the Council's LDDs as at 30th April 2017.

TITLE	**Core Strategy**	
STATUS	**Adopted** Development Plan Document	
ROLE AND CONTENT	Sets out the overall spatial vision, strategy and core policies for the future development of Leeds between 2012 and 2028.	
COVERAGE	The Leeds Metropolitan District administrative area	
CONFORMITY	The Core Strategy is in general conformity with the NPPF	
PRODUCTION MILESTONES	Consultation on sustainability appraisal scoping report & preparation of Issues & Alternative Options for consultation	September – December 2006
	Issues and Options Consultation	October – December 2007
	Preferred Options Consultation	October – December 2009
	Publication	February – April 2012
	Pre-Submission Changes Advertisement	January – February 2013
	Submission	April 2013
	Pre-Examination Meeting	July 2013
	Examination	October 2013 (initial sessions) March 2013 (further sessions)
	Inspector's Report	September 2014
	Adopted	November 2014
PRODUCTION ACTIONS	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
POST PRODUCTION	Following adoption, the Core Strategy has set the framework for the Council's allocation DPDs (the Aire Valley Leeds Area Action Plan and the Site Allocations Plan). It provides a framework for development management decision taking and the preparation of SPDs. It is regularly monitored via the AMR. The Core Strategy is subject of a selective review (see separate profile).	

TITLE	**Natural Resources and Waste Plan**	
STATUS	**Adopted** Development Plan Document	
ROLE AND CONTENT	Provides thematic and site specific policies for Natural Resources and Waste in the District.	
COVERAGE	The Leeds Metropolitan District administrative area	
CONFORMITY	The Natural Resources and Waste Plan is in general conformity with the Core Strategy and the NPPF	
PRODUCTION MILESTONES	Consultation on sustainability appraisal scoping report & preparation of Issues & Alternative Options for consultation	May – June 2008
	Issues and Options Consultation	January – March 2010
	Preferred Options Consultation	November 2010
	Publication	July 2011
	Submission	July 2011 Consultation on post submission changes May 2012
	Examination	November – December 2011
	Inspector's Report	December 2012
	Adopted	January 2013
	Additional Note	Following the results of a High Court Challenge in September 2013, Minerals Policies 13 and 14 were remitted and subject to re-consultation and re-examination. They were adopted alongside the remainder of the already Adopted DPD in September 2015.
PRODUCTION ACTIONS	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
POST PRODUCTION	Following adoption, the Core Strategy has set the framework for the Council's allocation DPDs (the Aire Valley Leeds Area Action Plan and the Site Allocations Plan). It provides a framework for development management decision taking and the preparation of SPDs. It is regularly monitored via the AMR. The Core Strategy is subject of a selective review (see separate profile).	

TITLE	**Policies Map**	
STATUS	**Adopted** and updated to spatially reflect DPDs and related notations	
ROLE AND CONTENT	Illustrates the policies and proposals contained in the council's DPDs. It identifies: • saved Unitary Development Plan allocations for housing, employment and greenspace • areas of protection, such as conservation areas and archaeological areas; • locations and sites for particular land uses, including regeneration areas, town centres and specific site proposals; strategic designations, such as opportunity areas and transport proposals; and • the road hierarchy	
COVERAGE	The Leeds Metropolitan District administrative area	
CONFORMITY	The Policies Map is in general conformity with the saved policies of the Unitary Development Plan Review (2006), the Core Strategy and the Natural Resources and Waste Plan	
PRODUCTION MILESTONES	The Policies Map is updated at the Adoption of relevant DPDs	
PRODUCTION ACTIONS	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Web-site maintenance costs. Interactive mapping ICT costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI via DPD preparation
POST PRODUCTION	Following adoption of DPDs the Proposals Map is updated to spatially reflect the policies within them. The Council is in the process of preparing an interactive on-line mapping resource.	

TITLE	**Aire Valley Leeds Area Action Plan**	
STATUS	**Draft** Development Plan Document	
ROLE AND CONTENT	To provide an innovative and co-ordinated approach to the sustainable regeneration of the Aire Valley Leeds Area (which incorporates the Leeds City Region Enterprise Zone). This will provide a framework for sustainable economic development, major new housing development, social and green infrastructure and sustainable transport solutions, and implement the Policy requirements of the Core Strategy. The importance of the regeneration of the Aire Valley to the communities of East Leeds, South Leeds and the City Centre (including the South Bank) to be fully recognised including in securing improved connectivity and linkages and contributing to the regeneration objectives of the City Council and its partners.	
COVERAGE	The Aire Valley as defined in the Adopted Core Strategy and Policies Map and including the AVL Enterprise Zone.	
CONFORMITY	The AVLAAP is in general conformity with the Adopted Core Strategy and the NPPF	
PRODUCTION MILESTONES	Initial issues report and sustainability scoping report	July 2005
	Issues and options consultation on sustainability appraisal scoping report	August – October 2005
	Consultation on alternative options	June - July 2006
	Formal pre-submission consultation on Preferred Options report, sustainability appraisal and publication of Consultation Statement	June – July 2007
	Publication	September – November 2015
	Submission	September 2016
	Pre-Examination Meeting	None
	Examination (Hearing Sessions)	January 2017
	Advertisement of Main Modifications	May 2017
	Inspector Report	*Estimated June/July 2017*
	Adoption	*Estimated September 2017*
PRODUCTION ACTIONS	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
POST PRODUCTION	Following adoption, the AVLAAP will be published with other LDDs as part of the council's Local Plan and the Policies Map will be updated to spatially reflect its policies and allocations. It will be made available electronically on the council's website. It will be implemented through planning decisions on planning applications and in terms of additional planning briefs, masterplans and SPDs as necessary for specifc sites and areas e.g. the South Bank Regeneration Framework SPD.	

TITLE	**Site Allocations Plan**	
STATUS	**Draft** Development Plan Document	
ROLE AND CONTENT	To identify site allocations (covering housing, employment, retail and greenspace) to reflect the overall strategy of the Core Strategy.	
COVERAGE	The Leeds MD (divided into 11 Housing Market Characteristic Areas (HMCA) for the purposes of the allocations of housing). Excluding the area covered by the AVLAAP.	
CONFORMITY	The SAP will be in general conformity with the Adopted Core Strategy and the NPPF	
PRODUCTION MILESTONES	Issues and options consultation	June – July 2013
	Publication	September – November 2015
	Publication of revised proposals for the Outer North East HMCA	September – November 2016
	Pre-Submission Changes Advertisement	February 2017
	Submission	May 2017
	Pre-Examination Meeting	*Estimated September 2017*
	Examination	*Estimated October 2017*
	Inspector Report	*Estimated Early 2018*
	Adoption	*Estimated Early 2018*
PRODUCTION ACTIONS	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
POST PRODUCTION	Following adoption, the Site Allocations Plan will be published with other DPDs as part of the council's Local Plan and the Policies Map will be updated to spatially reflect its policies and allocations. It will be made available electronically on the council's website. It will be implemented through planning decisions on planning applications and in terms of additional planning briefs, masterplans and SPDs as necessary for specifc sites and areas. .	

TITLE	**Core Strategy Selective Review**	
STATUS	**Draft** Development Plan Document	
ROLE AND CONTENT	Updates the housing requirement in Policy SP6, considering and making any necessary consequent revisions to other parts of the Plan. Extends the plan period from 2017 to 2033. Updates the wording for Policies EN1 and EN2. Updates Affordable Housing Policy H5. Amends Greenspace Policy G4. Introduces policies on Housing Standards. Responds to policy implementation issues.	
COVERAGE	The Leeds Metropolitan District administrative area	
CONFORMITY	The Adopted Core Strategy and the NPPF	
PRODUCTION MILESTONES	Consultation on sustainability appraisal scoping report & preparation of Issues & Alternative Options for consultation	*Estimated May 2017*
	Publication	*Estimated Dec 2017*
	Submission	*Estimated Summer 2018*
	Examination	*Estimated Autumn 2018*
	Adoption	*Estimated Winter 2018*
PRODUCTION ACTIONS	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Consultancy support. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
POST PRODUCTION	Following adoption, the Core Strategy Selective Review will be incorporated into the Adopted Core Strategy replacing specific policies as necessary.	

Appendix 1: Glossary of Terms

Area Action Plan (AAP)	These plans are DPDs and focus upon allocation and implementation, providing an important mechanism for ensuring development of an appropriate, scale, mix and quality for key areas of opportunity, change or conservation.
Authority Monitoring Report (AMR)	Authorities are required to produce **AMRs** to assess the implementation of **LDS** and the extent to which policies in **LDDs** are being achieved.
Development Plan Document (DPD)	The Documents that together comprise the Local Plan. A local planning authority must prepare, and which have to be subject to rigorous procedures of community involvement, consultation and independent examination. Should include the following elements: • Core strategy • Site specific allocations of land • Area Action Plans (where needed)
Local Plan	The Local Plan will contain a portfolio of **DPDs**, which will provide the local planning authority's policies for meeting the community's economic, environmental and social aims for the future of their area where this affects the development of land.
Local Development Document (LDD)	**LDDs** will compromise of **DPDs, SPDs** and **SCI** related to these are the **SEA/SA**, **AMR** and the Policies Map.
Local Development Scheme (LDS)	The **LDS** sets out the programme for preparing the **LDD**s and identifies which of those will be prepared as DPDs.
National Planning Policy Framework (NPPF)	Government statement of National Planning Policy, and extant Planning Policy Statements.
Neighbourhood Plan	Prepared by Parish Councils or Neighbourhood Forums to set out local policies consistent with the Local Plan
Sustainability Appraisal (SA)	Appraisal of the environmental, economic and social aspects of Local Development Documents **(LDDs)** in contributing to the achievement of Sustainable Development objectives.
Statement of Community Involvement (SCI)	An LDD explaining to stakeholders and the community, how and when they will be involved in the preparation of **Local Plan** and where appropriate planning applications prior to their formal submission and the steps that will be taken to facilitate this involvement.
Strategic Environmental Assessment (SEA)	Assessment of the environmental impacts of polices and proposals contained within the **Local Plan** (can be done as part of the SA).
Supplementary Planning Document (SPD)	**SPDs** are **LDDs** intended to elaborate upon the policy and proposals in **DPDs. They do not form part of the statutory development plan**.

Appendix 2 – Risk Assessment

RISK	IMPACT	MITIGATING ACTION
New national and local policies and guidance	• Unforeseen additional work injections into LDS work programme causing slippage.	• Monitoring of changes to national policy. • Active participation in the City Region (to reflect the 'duty to cooperate') and local planning agenda to respond to changes early. • Re-evaluate priorities.
Volume of work (managing potentially competing timescales and tasks, higher levels of representations than anticipated)	• Programme slippage.	• Monitoring of progress against programme objectives and re-prioritise as necessary. • Realistic & flexible timetables. • Use of additional resources through corporate partnership working.
A very large volume of comments received at consultation stages	• Require more staff to input and analyse responses • Lengthy Examination in Public	• Regular monitoring of resources, budgets and costings. • Redeploy existing resources where appropriate.
Capacity of Stakeholders to respond as part of engagement/involvement activity.	• Potential programme slippage.	• Early consultation with stakeholders where appropriate.
Inadequate resources to undertake specific areas of work.	• Unable to progress work. • Potential impact on quality & 'soundness' of planning documents.	• Regular monitoring of resources, budgets and costings. • Redeploy existing resources where appropriate.
Lack of in house skills to undertake new areas of technical work.	• Programme slippage. • Potential impact on quality & 'soundness' of planning documents.	• Develop skills and competencies through training initiatives. • Close working with partners who have the necessary skills. • Use of external consultants – subject to resources.
Staff turnover	• Potential programme slippage.	• Monitoring of progress against programme objectives and re-prioritise as necessary. • Staff Recruitment
Planning Inspectorate unable to meet the timescale for examination and report.	• Delay to examination/reporting. • Key programme milestones not met.	• Close liaison with the Planning Inspectorate, to highlight any potential issues/problems at an early stage.
Failure of planning documents to meet tests of soundness.	• Unable to adopt document. • Absence of up to date Local Plan triggers Presumption in Favour of	• Ensure documents are sound and meet technical and consultation requirements • Use of self assessment tool.

	Sustainable Development in NPPF	
Legal Challenge	• LDD quashed. • Impact on work programme through additional work.	• Ensure LDF is compliant with Planning legislation, Regulations and guidance.